

# Samadhan

Keshabpur, Jessore

NFI Materials distribution completion report' 2010

As part of

“Early Recovery Assistance to Cyclone AILA Affected Poor & Marginal People of Koyra Upazila in Bangladesh” project activities

Supported by: CARE-Bangladesh

Financed by: European Commission Humanitarian Aid Office (ECHO)

Implemented by: Samadhan



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Of

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## 1. Executive summary:

### 1.1. Titled:

“Early Recovery Assistance to Cyclone AILA Affected Poor & Marginal People of Koyra Upazila under Khulna district in Bangladesh”

### 1.2. Objective:

To reduce immediate warm cloths insecurity of 34549 people of poor and marginal 6000 severely affected vulnerable families in cyclone AILA affected three unions of Koyra Upazila under Khulna district in south-west Bangladesh.

### 1.3. Area and Beneficiaries covered:

SL no.	Particular	Covered by union			Total
		Bagali	Moharajpur	Koyra	
1	Total household	10325	9174	9591	29090
2	Total population	42261	41340	43514	127115
3	# of household affected	8890	8350	8778	26018
4	# of people affected	15435	30500	30396	76331
5	# of total village	30	18	12	60
6	# of village affected severely	20	14	10	44
7	# of affected villages covered	20	14	10	44
8	# of family surveyed	2173	2097	2151	6421
9	# of Household covered	2000	1994	2006	6000
10	# of 0- 6 years aged girls	1004	1079	1158	3241
11	# of 0- 6 years aged boys	1007	1153	1141	3301
12	# of 7-14 years aged girls	710	872	1019	2601
13	# of 7-14 years aged boys	802	960	1199	2961
14	# of 14+ years aged women	4670	3320	3150	11140
15	# of 14+ years aged men	4930	3261	3114	11305
16	# of total Female	6384	5271	5327	16982
17	# of total Male	6739	5374	5454	17567
18	# of disable covered	71	43	74	188
19	# of lactating mother covered	128	159	77	364
20	# of pregnant mother covered	113	145	70	328
21	# of women headed family covered	286	108	147	541
22	# of total people covered	13123	10645	10781	34549

1.4. Implementation period: January 15 to 22, 2010

1.5. Implementing partner: Samadhan, Upazila road, Keshabpur, Jessore, Bangladesh

### 1.6. Resources provisioned:

#### Commodities:

Blanket : 12000 nos.  
Mosquito net : 6000 nos.  
Gamssa : 6000 nos.  
Carbolic soap : 12000 nos.  
Child's warm cloths : 12000 set

### 1.7. Effectiveness of the support:

The NFI materials distribution was timely and was very useful for the cyclone AILA victims of Koyra Upazila as they are protected from cold, when the cold wave blowing over the areas and the people specially women and children's sufferings was in extreme situation & beyond control of the victim. On the other hand the people are protected from mosquitoes as the areas are adjacent Sundarbone.



**View of effectiveness of support**

### 2. Context and Background: Cyclone AILA it's devastation

South-west region of Bangladesh is highly hazards prone as the areas are adjacent of Bay of Bengal; Koyra Upazila is closer of the ocean. The river bed is silted, become high than cultivable land area of Koyra Upazila, so that is why, after AILA the saline water come in side and created permanent disaster as paramagnet waterlogging.

The people of these areas have been lost assets, field crops, homestead crops, sources of income, houses, homestead agriculture and other belongings, become highly vulnerable situation as the victim of AILA, changing their livelihood pattern and socio-economically they are now very poor, marginalized and hand to mouth, taken shelter on roads, schools grounds, other high areas under the open sky, they are really under pressure as the victim of AILA as climate change affects. In Koyra Upazila

Dakhin Bedkashi, Uttar Bedkashi, Koyra, Moharajpur, Bagali and Moheshwaripur union are seriously affected out of 7 unions, as the areas are stand on the bank of Bay of Bengal, causes of which, the areas are hazards prone and different hazards made disaster round the year one after one, out of those AILA was uncommon and found heavy powerful, dangerous and more harmful. During AILA the protection embankment was

overflowed, washed out for the heavy current of water, a huge saline water come in side from upper stream and interred into the all over 06 unions of the Upazila, which has been turned into serious disaster of "flood", now it is turning into permanent waterlogging.

The AILA was far different than other disaster, it has been broken all previous records, the surplus water can not drain out, thus the community areas are now over flooded, inundated the villages,



**View of Affect of Cyclone AILA**

houses, roads, embankments, education institutions, markets, other common places and cropped lands etc. The affected villages are now under water with houses, livestock's and other assets including field & homestead crops. All the living trees have been died and damaged for stagnant of saline water, especially the Bamboo gardens and other trees are really looking like burned region, for which the environment verses ecological balance might be come serious alarming and threatening for human being and animal kingdom also. The situation is now really beyond control of the affected people and hampered/disrupted of their livelihood opportunities. The latrine, tube-well, kitchen, firewood's and other essential items and commodities are still under water from hit of AILA, those are not in a position to use as these are already been rotted and damaged, water and sanitation facilities found in dangerous situation. Toilets have been damaged, no dry spaces in the community to use as toilet at this moment. Even though there are no any dry or non-inundated places to use as grave-yard or Cremation-ground, especially in community level. Gradually the sufferings are now in extreme situation for wants of foods, drinking water, toilet facilities, cloths, warm cloths and other essential items.



**View of Affect of Cyclone AILA**

**The damaged information for Cyclone AILA held on last May 25, 2009:**

SLno.	Particulars of information	Information by union						Total
		Bagali	Moharajpur	Koyra	Mohesh waripur	Uttar Bedkashi	Dakhin Bedkashi	
1	Affected families	8890	8350	8778	8500	3600	5500	43618
2	Shelter less families	5260	4900	4700	6000	2050	5200	28110
3	Affected people	15435	30500	30396	30000	23000	23000	152331
4	# of people died	0	0	5	2	1	33	41
5	House damaged fully	3900	5690	4710	470	2300	3520	20590
6	House damaged partially	1900	4000	4620	3500	2800	1800	18620
7	Total house damaged	5800	9690	9330	3970	5100	5320	39210
8	Crops damaged (Hector)	4400	47500	48500	21500	3000	1202	126102
9	Shrimp damaged (Hec.)	40	2834	2024	283	1619	1417	8217
10	Schools damaged	6	15	15	10	14	19	79
11	Religious institute damaged	10	35	37	50	20	40	192
12	Deep tube-well damaged	0	0	50	12	0	0	62
13	Tube-well damaged	0	0	20	20	0	0	40
14	Damaged fish farm	0	0	0	0	12	11	23
15	Damaged fish pond	0	250	200	176	200	200	1026
16	Damaged boat/troler	5	5	45	20	50	10	135
17	Damaged fishing net	10	20	50	15	300	4000	4395

**Source of information:** Upazila Nirbahi Office & Upazila Project Implementation Office, Koyra.

### 3. Implementation:

Finally Samadhan distributed the said NFI materials by the technical support of **CARE-Bangladesh** and Financial support of **European Commission Humanitarian Aid Office (ECHO)** by ensuring active involvement of Upazila Administration, Upazila Project Implementation Office, Upazila and Union Parishad by following system stated bellow-

- Sharing with Upazila Administration, Upazila Project Implementation Office, Upazila and Union Parishad Chairman.
- Issued formal letter to the Upazila Administration, Upazila Project Implementation Office, Upazila and Union Parishad Chairman by mentioning total program of the project.
- Developed and procure different materials like survey form, final list form, master roll form, chit card, different banner, festoon, T. Shirt and other necessary items.
- Selected more vulnerable village and divided of NFI quantity by union & by village with prior discussion to Upazila Chairman and Union Parishad Chairman.
- Primary beneficiaries selected by using PRA tools of FGD.
- Conducted baseline survey by following the out put of FGD through door to door visit.
- Prepared draft list by following survey form.
- Finalized beneficiaries list through validation by union parishad.
- Ensure Tag Officer in distribution center.
- Distributed NFI Materials from 20.01.2010 to 22.01.2010 among 6000 Cyclone AILA affected poor and marginal people.
- After distribution of the NFI Materials collected "Certificate from respective Tag Officer" and Upazila Parishad Chairman, when there was no any UNO was available at station.

#### 3.1. Implementation strategies:

A severe cold wave was blown over the areas and for this why the sufferings for women, children, elderly and sick people were increasing, considering this suffering urgently distributed the NFI Materials.

#### 3.2. Geographic coverage:

We have provided NFI material support among 6000 nos. household in Bagali union 20 nos. villages out of 30, Moharajpur union 14 nos. villages out of 18 and Koyra union-10 nos. most vulnerable villages out of 12, total of 60 nos. Cyclone AILA affected more vulnerable villages are program area of support.

#### 3.3. Targeting:

Targeting the Cyclone AILA affected poor and marginal people of Bagali, Moharajpur and Koyra union under Koyra upazila following set criteria as given below-

- Permanent resided Poor and marginal people of Bagali, Moharajpur and Koyra union.
- The family lost assets or inundated houses and damaged homestead belongings or their houses are not in a position to living with family members.
- The Pregnant mother, lactating mother divorced, abundant, widow, under 5 children, disable, elderly and sick people holding families.
- Women headed families.
- Family with less income or no regular income sources.
- People of minority community.
- Shelter less family, those have been taken shelter on roads, high places under the open sky.
- Poor and joint families.
- Deprived severely affected families.



**View of a disable women receiving NFI**

### 3.4. Beneficiaries' selection:

We have selected beneficiaries by considering the values of Humanitarian Accountability Partnership (HAP), which are as follows-

- Developed village and beneficiaries selection criteria.
- Selected affected villages through discussion with respective union and Upazila Parishad Chairman.
- Segregated affected village to make it easier for find out the real target beneficiaries through FGD.
- Selected and invited participants for the FGD.
- Conducted FGD with community people, finalized the list of comparatively more vulnerable people by following set criteria and prioritized list through FGD.
- Conducted baseline survey by ensuring door step visit by following the prioritized list and beyond list by using survey form.
- Avoid overlapping, especially for the beneficiaries, whose received same NFI materials earlier.
- Hanged complaint box and collected complaint/suggestions from complain box for our transparency.
- Prepared final list of the selected beneficiaries and validated the list by ensuring counter sign and stamped of the respective Union Chairman.



**View of beneficiaries selection through FGD**

### 3.5. Distribution:

After completion of all formalities like survey, listing, writing & distribution of Chit card, counter sign from UP Chairman on final list, decoration of distribution center, invited & ensured the kind presence of Upazila Chairman in each of distribution center as Chief guest, the donor representative, Tag officer, security staff, union disaster management committee members and other people to made distribution more peaceful like festival.

During distribution the Chit card holders made line by village and total of 04 booths were opened at a time for prompt and smooth distribution.



**View of NFI distribution by Koyra Upazila Chairman**

### 3.6. The distribution schedules:

SL	Date	Time	Distribution center	Family target	Union
1	20.01.2010	10.00 AM	Bagali Union Parishad field	2000	Bagali
2	21.01.2010	10.00 AM	Moharajpur Graduate school field	1994	Moharajpur
3	22.01.2010	10.00 AM	Upazila Parishad field	2006	Koyra
<b>Total</b>			<b>03</b>	<b>6000</b>	<b>03</b>

We were very aware about distribution center to make it more closer for the victims i.e. selected center at community level, from where easily they can receive goods with in short time, short distance, from where easily they carried NFI materials from distribution center to their own house,

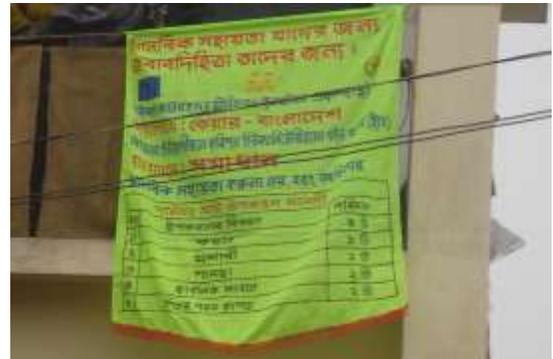
All items of goods were stored in Upazila Parishad Hall room and Bagali union Parishad as controlled storeroom and at the day of distribution we have carried the materials from main store to distribution center.

In every distribution center the Upazila Chairman, Tag officer, Union Parishad Chairman, UP members were present, checked the items, quantity and quantity, which found O.K and they feel happy about the performance of **Samadhan** and support of **CARE- Bangladesh and ECHO**.

### 4. Management:

The Samadhan has been developed an organogram to control and ensure accountability for each of the implementing staff and support staff to make it more transparent in every tire. Based on the developed and recognized systems chain of command followed accordingly. In the field level implementation the Project Manager was assigned to control & ensures proper list and other essential documents in field level. The Finance Officer was in field for time to maintain stock and its updated accounts daily basis and security of main store under the control of PM. The project Director was assigned and control over all planning, implementation, supervision, coordination, communication between government officials especially with the Upazila level to ensure kind presence of Tag officer, Upazila Project Implementation Officer and Upazila Chairman and also monitoring, open complain box, analyzed complains, taken action accordingly by sharing with Director and Monitoring Officer of CARE. It is mentionable that Two nos. senior level officer were assigned by CARE-Bangladesh for proper monitoring support time to time to make it acceptable, transparent and justified to every one of the project areas as desired.

After all the distribution we have collected distribution certificate from Tag Officer and by following of which the Upazila Chairman has kindly been given "Distribution Certificate" to the Samadhan as documentary evidence for good and transparent distribution of NFI materials.



View of Complaint box in center

## 5. Monitoring:

Samadhan is always aware about proper monitoring to ensure prior transparency and accountability, and as accordingly done a good job for the distribution of the NFI materials of Early Recovery Assistance for Cyclone AILA Affected poor and Marginal people of Koyra Upazila in Bangladesh by ensuring following things of ideality wholeheartedly-

- Good planning and staff orientation accordingly considering “HAP”.
- Select right person considering “HAP”.
- Distribution from right place.
- Distribution on right time.
- 100% distribution with in short times (7 days)
- Used Complaint box and Mike.
- Used community awareness banner in different villages to do not give any money/kind bribe to anybody to get the NFI
- Used banner, festoon in every distribution center.
- The distribution center were well decorated
- NFI materials distributed from community level not from office.

To ensure the aforesaid ideality Samadhan management has been assigned other staff except project team for time to time monitoring in every levels of identify and select comparatively more vulnerable families, preparation of final list of beneficiaries and its validation by the UP Chairman/Members, writing master roll, writing and distribution of Chit card to the right person in field etc.

Based on the findings every after sunset from 9.00 PM to mid night was the scheduled meeting time and or need based time was selected, where the senior officials of Samadhan given feedback to project team for right action and rectification. Even though we have discussed in-groups (Forum) to find out better ways to overcome of any barrier/challenges/constraints found in the field accordingly. Besides that, two representatives from CARE-Bangladesh were full time assigned for monitoring, from whom Samadhan received feedback positively and taken necessary steps to overcome any gap/mistake/shortage found in field.



**View of way of monitoring**

## 6. Coordination collaboration

During NFI support operation, strong communication and coordination was maintained with the Deputy Commissioner (DC), Khulna; Upazila Disaster Management Committee (Upazila DMC), Union Disaster Management Committee (UDMC), Local Administration, other Officer, Tag Officer and local elected representatives. The local level GoB Officials were updated by sharing the project areas, goal, objectives, interventions, project duration, donors and expected outcome of the project. Even shared discussed with them time to time about village selection, process of beneficiaries' selection and its progress, distribution process, distribution date, time and places & used Upazila Parishad Hall room for main store and UP Office etc. Other than that local communication and coordination done with community people by individual contact, group discussion, setting complain box, community awareness banner, distribution banner, festoon, Chit card, large group discussion with Union Disaster Management Committee etc. In addition to that mike, news papers also. Actually communication and coordination is the pre-condition for such of work to make distribution more acceptable and transparent by reducing gaps, accordingly Samadhan has been used possible all areas and sources by different levels of staffs.



**View of NFI distribution by Upazila Chairman, other elected person and local elite & leader in center**

## 7. Effectiveness of the NFI support:

The NFI support was very much useful and timely for the Cyclone AILA affected poor and marginal people, especially for women, children, disable and elderly people are protected/secured from cold and mosquitoes for shortage of cloths and mosquito net at least for two years. The NFI support also reduces the family expenses to buy the warm cloths, which can be diverted to arranged food and other essential items or commodities for their family.

## 8. Lessons learned:

- I. Beneficiaries selection process, which includes the representatives of local government and administration helped proper targeting and eventually helped in efficient distribution management, quality monitoring with representative of local government and dissolved contradiction among each other.
- II. Team work helped assessing the progress and facing the challenges on the ground, instant feedback from CARE during NFI operation help to operate the quick distribution process.
- III. Practical distribution plan and distribution point plan results increased efficiency of team.



**View of quality monitoring of NFI support after distribution with UP Chairman, Bagali union**

## **9. Conclusion:**

The inception period of the “**Early Recovery Assistance for Cyclone AILA Affected Poor and Marginal people of Koyra Upazila in Bangladesh’ 2010**” is very much exciting, as because the people were really helpless and sufferings for cold, especially women, children, elderly and disable people. Actually the package of NFI support was remarkable with huge items and quantity, So the beneficiaries were very happy with the support , the Upazila administration, Union Parishad and other third persons appreciated for enough items and quantity of package of support and we feel proud being an implementation organization as the partner of the CARE-Bangladesh.

Heartiest thanks and grateful to everybody of CARE-Bangladesh and as well as the officials of ECHO or their contribution a lot to provide NFI support to the Cyclone ALIA affected people of Koyra Upazila.

Hopping continued support of CARE-Bangladesh to accomplish the rest of activities of the project successfully.

Thanks and regards

**Md. Rezaul Karim**

Director

Samadhan

Keshabpur

Jessore



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
উপজেলা পরিষদ কার্যালয়  
কয়রা, খুলনা।

## প্রত্যয়নপত্র

তারিখঃ জানুয়ারী ২৪, ২০১০

এই মর্মে প্রত্যয়ন করা যাইতেছে যে, কেয়ার-বাংলাদেশ এর সার্বিক সহযোগিতায় ও ইউরোপীয়ান কমিশন হিউম্যানিটারিয়ান এইড অফিস (ইকো) এর অর্থায়নে বে-সরকারী সংস্থা সমাধান এর ব্যবস্থাপনায় আইলায় ক্ষতিগ্রস্ত কয়রা উপজেলার বাগালী ইউনিয়নে-২০০০, মাহারাজপুর ইউনিয়নে-১৯৯৪ ও কয়রা ইউনিয়নে- ২০০৬, মোট ৬০০০ টি অসহায় ও দুস্থ পরিবারের মধ্যে নিম্নে উল্লেখিত উপকরণ সহায়তা প্রদান করে।

**পরিবার প্রতি বিতরণকৃত উপকরণসমূহঃ**

উপকরণ সমূহের নাম	পরিমাণ	উপকরণ সমূহের নাম	পরিমাণ
কম্বল	০২ টি	লাইফ বয় সবান	০২ টি
মশারী	০১ টি	শিশুর গরমের কাপড়	০২ সেট
গামছা	০১ টি	-	-

বাস্তবায়নকারী সংস্থা সমাধান এর সার্বিক সাফল্য একান্তভাবে কামনা করি।

(জি, এম মোহসিন রেজা)  
চেয়ারম্যান  
উপজেলা পরিষদ  
কয়রা, খুলনা।

# সমাধান

কেশবপুর, যশোর।

## আইলায় ক্ষতিগ্রস্থদের জীবিকায়ন পুনর্বাসন প্রকল্প।

তারিখঃ জানুয়ারী ২৪, ২০১০

সহযোগিতায়ঃ কেয়ার-বাংলাদেশ

অর্থায়নেঃ ইউরোপীয়ান কমিশন হিউম্যানিটারিয়ান এইড অফিস (ইকো)

বাস্তবায়নেঃ “সমাধান”, কেশবপুর, যশোর।

উপকরণ বিতরণের স্থানঃ বাগালী ইউনিয়ন পরিষদ।

উপকরণ বিতরণের তারিখঃ ২০.০১.২০১০ ইং।

ইউনিয়নঃ বাগালী

উপজেলাঃ কয়রা

জেলাঃ খুলনা।

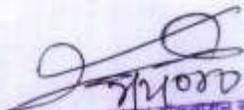
### বিতরণকৃত উপকরণসমূহঃ

উপকরণ সমূহের নাম	পরিমাণ	উপকরণ সমূহের নাম	পরিমাণ
কমল	০২ টি	লাইফ বয় সবান	০২ টি
মশারী	০১ টি	শিশুর গরমের কাপড়	০২ সেট
গামছা	০১ টি	-	-

উল্লেখিত উপকরণসমূহ বাগালী ইউনিয়নের ২০০০ অসহায় ও দুস্থ পরিবারের মধ্যে আমার উপস্থিতিতে সুষ্ঠুভাবে বিতরণ করা হয়েছে।

  
জি.এম. নোরুল হোসেন  
চেয়ারম্যান  
উপজেলা পরিষদ, কয়রা, খুলনা।

  
২৪/০১/২০১০  
(এস এম আলীউদ্দীন আহমদ)  
সংকটী যত্না কর্মকর্তা  
কয়রা-খুলনা।

  
উপজেলা প্রকল্প বাস্তবায়ন কর্মকর্তা  
কয়রা, খুলনা।

# সমাধান

কেশবপুর, যশোর।

## আইলায় ক্ষতিগ্রস্তদের জীবিকায়ন পুনর্বাসন প্রকল্প।

তারিখঃ জানুয়ারী ২৪, ২০১০

### সহযোগিতায়ঃ কেয়ার-বাংলাদেশ

অর্থায়নেঃ ইউরোপীয়ান কমিশন হিউম্যানিটারিয়ান এইড অফিস (ইকো)

বাস্তবায়নেঃ “সমাধান”, কেশবপুর, যশোর।

উপকরণ বিতরণের স্থানঃ বাগালী ইউনিয়ন পরিষদ।

উপকরণ বিতরণের তারিখঃ ২০.০১.২০১০ ইং।

ইউনিয়নঃ বাগালী

উপজেলাঃ কয়রা

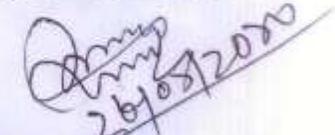
জেলাঃ খুলনা।

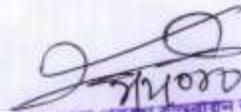
#### বিতরণকৃত উপকরণসমূহঃ

উপকরণ সমূহের নাম	পরিমাণ	উপকরণ সমূহের নাম	পরিমাণ
কম্বল	০২ টি	লাইফ বয় সবান	০২ টি
মশারী	০১ টি	শিশুর গরমের কাপড়	০২ সেট
গামছা	০১ টি	-	-

উল্লিখিত উপকরণসমূহ বাগালী ইউনিয়নের ২০০০ অসহায় ও দুস্থ পরিবারের মধ্যে আমার উপস্থিতিতে সুষ্ঠুভাবে বিতরণ করা হয়েছে।

  
জি.এম মোহসিন হোসেন  
চেয়ারম্যান  
উপজেলা পরিষদ, কয়রা, খুলনা।

  
(এস এম আমিরুল হোসেন)  
সহকারী যত্ন কর্মকর্তা  
কয়রা-খুলনা।

  
উপজেলা প্রকল্প বাস্তবায়ন কর্মকর্তা  
কয়রা, খুলনা।

# সমাধান

কেশবপুর, যশোর।

## আইলায় ক্ষতিগ্রস্তদের জীবিকায়ন পুনর্বাসন প্রকল্প।

তারিখঃ জানুয়ারী ২৪, ২০১০

### সহযোগিতায়ঃ কেয়ার-বাংলাদেশ

অর্থায়নেঃ ইউরোপীয়ান কমিশন হিউম্যানিটারিয়ান এইড অফিস (ইকো)

বাস্তবায়নেঃ “সমাধান”, কেশবপুর, যশোর।

উপকরণ বিতরণের স্থানঃ বাগালী ইউনিয়ন পরিষদ।

উপকরণ বিতরণের তারিখঃ ২০.০১.২০১০ ইং।

ইউনিয়নঃ বাগালী

উপজেলাঃ কয়রা

জেলাঃ খুলনা।

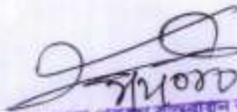
#### বিতরণকৃত উপকরণসমূহঃ

উপকরণ সমূহের নাম	পরিমাণ	উপকরণ সমূহের নাম	পরিমাণ
কম্বল	০২ টি	লাইফ বয় সবান	০২ টি
মশারী	০১ টি	শিশুর গরমের কাপড়	০২ সেট
গামছা	০১ টি	-	-

উল্লিখিত উপকরণসমূহ বাগালী ইউনিয়নের ২০০০ অসহায় ও দুস্থ পরিবারের মধ্যে আমার উপস্থিতিতে সুষ্ঠুভাবে বিতরণ করা হয়েছে।

  
জি.এম মোহসিন হোসেন  
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উপজেলা পরিষদ, কয়রা, খুলনা।

  
(এস এম আমিরুল হোসেন)  
সহকারী যক্ষা কর্মকর্তা  
কয়রা-খুলনা।

  
উপজেলা প্রকল্প বাস্তবায়ন কর্মকর্তা  
কয়রা, খুলনা।